

Attendees:

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| 1. John Warren |
| 2. Ted Davie |
| 3. Mike Schenk |
| 4. Max Kaiser |
| 5. Ed Daniliunas |
| 6. Kurt Hennige |
| 7. Peter Webster |
| 8. David Small |
| 9. Chris Douglass |
| 10. Jennifer Link |
| 11. Sara Beasley |

Introductions

Agenda

- Introductions
- Project Update
- Heavy & Oversized Load Deliveries
- Public Complaints
- Host Agreement
- Other Business
- Site Tour

Safety moment

Project Update

- Since the last CLC meeting in December 2015, we have made good progress on site.
- The siding on the administration building is currently being installed. This is the first building we want to complete so that our operations staff can move in.
- Structural steel is being installed on the auxiliary boiler water treatment plant
- Focus for Q2:
 - Continuing building and equipment foundations, structural steel, etc.
 - Continuing work on the Heat Recovery Steam Generators including installing the steam drums.
 - Starting the steam turbine generator and combustion turbine generator installations
- Regarding manpower, the site currently employs 650 staff, which is very close to our peak. Community members may have noticed an increase in traffic.

Heavy and Oversized Load Deliveries

- Two upcoming shipments are coming in the next week
- Shipments are coming through New York State and crossing the border at Cornwall. The loads will have an O.P.P. escort.
- The Power Distribution Centres are prefabricated control buildings. The first is 64'Lx15'3"Wx14'H in size and is expected June 10. The second is 64'Lx15'3"Wx14'H in size and is expected June 14.
- These buildings will be coming in from the United States. There has been some difficulty finding appropriate routes due to their size and height. A roundabout route is required – coming across the border at Cornwall, working their way to Highway 7 and then travelling down County Road 41 to County Road 4 over to Highway 33. Utilities have to be lifted which requires permits from the Ministry of Transportation Ontario (MTO) and consultation with various utilities. The delivery trucks ran into an issue in New York State yesterday and now have to reroute. The buildings are expected to arrive on site June 15. As they will be oversized loads, OPP escorts will be required.
- The Steam Turbine Generator (STG) is anticipated to be delivered June 15 (tentative depending on dock availability and weather). The STG will be arriving in 3 shipments, by ship to Lafarge. A double wide goldhofer will be required to deliver the STG to site. Due to the weight of the load, steel plates are required to be installed in the culverts from the Lafarge plant to the NGS site.
- A Traffic detour will be put in place:
 - County Road 7 in Bath to County Road 22, County Road 8, 21 to Highway 33/Loyalist Parkway
 - 5 Electronic message signs will be installed with closing notice a minimum of 2 days in advance
 - NGS newsletter issued week of May 30 to advise residents
 - Additional notice will be issued for residents living between Lafarge and NGS
 - There is possibility that the delivery could be delayed due to weather. It's difficult to put accurate information on the traffic signs as they delivery dates are subject to change.
- Ed Daniliunas asked about the wooden traffic sign just east of Bath. Who installed this? It isn't an electronic sign.
- Ted Davie noted that he was travelling from the west tonight and noticed the traffic sign. Peter Webster replied that the sign will be moved to the other side of Highway 21. It's in its current location just to warn people.
- OPP officers will be positioned at County Road 7 and Highway 33; and County Road 21 and Highway 33 during the deliveries.
- As a result of the road closures there will be a 7 km detour which accounts for a six minute difference. Map of detour route provided in the presentation.

- The County is currently doing work on County Road 22 however site activities should not be impacted by this as it will commence the week after the heavy haul activities are completed.
- Residents impacted will be allowed to access their homes if required, by police escort.
- Another piece of equipment will be delivered in early July, via Lafarge.
- TransCanada has been in contact with the County and the MTO – all loads are permitted. Any changes to the timing of the deliveries will be communicated to the impacted agencies.
- From June 13 to 16, the Heat Recovery Steam Generators (HRSG) blowdown tanks will be travelling to site from Oshawa. They will be travelling along Highway 7 and head south at Kaladar. Permit applications have been submitted and will be issued once timing is confirmed.
- Ted Davie suggested they use the hotel parking lot as part of the route at Kaladar.
- Ed Daniliunas asked if this delivery avoids Bath. Peter Webster confirmed.

Public complaints

- Traffic (4 complaints):
 - 1 - speeding trucks in the Bath area
 - 1 - drivers turning off Cty. Rd. 21 cutting off eastbound Highway 33 traffic. Not a frequent complaint.
 - 1 - speeding cars through Bath (afternoon shift change) Ed has let us know about the shift change in the afternoon and advise of speeding traffic. OPP have been keeping close attention to it.
 - 1 – truck traffic through Napanee. We have agreement with County – and Matrix suppliers are made aware of preferred travel routes.
- Mike Schenk noted that Napanee experiences traffic jams now due to everyone getting off work at same time. Traffic volume has increased.
- Ed Daniliunas asked whether truckers are advised about not using jake brakes as he had not heard them in a while. Peter Webster confirmed that truckers are advised against using jake brakes.
- Peter Webster noted that the site anticipates that it will continue to get complaints as the traffic volume increases.
- Ted Davis commented that not many complaints have been received based on how many vehicles enter the site.
- Max Kaiser asked about the possibility of using social media to advise residents of traffic delays.
- Track Out (3 complaints):
 - Three complaints about mud being tracked onto Highway 33/Loyalist Parkway. We were sweeping roads 4 times of day. Matrix has now installed asphalt material in the main entrance area which is helping reduce the amount of track out.
 - Mike Schenk commented that the track out is still not that bad.

- Ted Davie commented that when the site added water to mitigate the track out, it helped the situation. The brush alone didn't do much.
- Mike Schenk noted that he doesn't believe the site could do much more to mitigate any of the dust.
- Portable Lights (1 complaint):
 - 1 - portable lights used for night shift causing glare on Highway 33.
 - Ted Davie commented that the lights were so bright and lined up right along the road. It was over the hill but it appeared as if it was on the road. Peter Webster replied that if that happens again, please call so we can adjust so there is no glare on the highway. High winds can shift the lights.
- Noise (1 complaint):
 - 1 - night shift.

Speed Radar Signs

- Jim Klaver from Lennox & Addington County brought Lafarge and TransCanada together to address the speeding issue and suggested that traffic speed signs be installed as a calming measure. TransCanada purchased two and Lafarge purchased one. The signs are hardwired as the solar units are not able to keep up due to the volume of traffic. From time to time they don't operate properly. The manufacturer is looking to address. The speed signs collect the data which is then turned over to the OPP. The signs encourage drivers to be conscious of their speed levels.
- Ed Daniliunas commented that the sign at the west end of Bath, close to a white house, faces directly into a bedroom window and asked that the strobe not to be turned on and also asked if instead a hood could be installed. Peter Webster replied that the sign could be turned slightly.
- While Lafarge and TransCanada purchased and installed the signs, ongoing ownership will rest with the municipalities.

Host Agreement

Community Project Funding Terms

- TransCanada will provide \$2,000,000 toward community projects over a 20-year period.
- Allocated on the basis of \$400,000 for the next five terms of Council beginning with the 2014-2018 term.
- There is no requirement to spend full amount each term.
- Residual amounts not distributed in any term will be applied to the next subsequent term.
- If funds remain in 2034, TransCanada will deposit funds in Town's account for use by the Town for future community projects.
- The fund is NOT intended to reduce or replace any existing funding contributions by the Town, County, Province, or Federal Government to community organizations.

Community Project Funding Criteria

- In addition to the requirements set by the Town, requests must:
 - Align with one or more of TransCanada's focus areas of safety, community or the environment, or other areas acceptable to TransCanada.
 - Be visible in the community, easy to recognize the benefit and to communicate the contribution locally.
 - Create positive and broad impacts on the community.
 - Address an identified need and benefits the community.
- The Host Agreement required a Needs Study be completed before grants could be made, recognizing that the needs of the community change over time. TransCanada wants to ensure that the funds address critical needs. The Napanee District Community Foundation completed the study in late 2015. There were 6 priority areas identified - people responding to a survey that were part of this study felt the community was doing a good job of managing four of the six priority areas. The two areas lacking were housing and recreation.
- Ted Davie asked if the Needs Study is a public document. Peter Webster replied that it was and the best place to view is the Napanee District Community Foundation's website (www.ndcf.ca). Ted Davie commented that all the focus seems to be on the urban centre and over half the people live outside of the urban centre. Peter Webster replied that anyone in the Town of Greater Napanee could participate and they had a good response rate. Close to 500 people responded to the survey and the issues are broad enough they certainly include the entire community. Ted Davie asked when the study was completed. Peter Webster replied it was completed in October 2015. TransCanada has asked that it be updated every 4 years so that it stays relevant.
- Mike Schenk asked if any programs have been funded yet. Peter Webster replied that no programs have been funded yet – just the \$20,000 for the study. Mike Schenk asked if the report will be submitted to Napanee Council and if Ray Callery sits on the Committee? Peter Webster replied yes to both.
- The lead organization involved in the project must be community based and must have been in existence in the community (or have a parent organization that has been in existence) for at least three (3) years prior to applying for funding. Ted – not seed money for new groups?
- Two representatives from the Town (Charlie MacDonald, Ray Callery) and two from TransCanada (Chris Douglass, Peter Webster). Three of four representatives must agree on the project. The members will change over time.
- No elected officials on Committee and no involvement from Council in approval process for projects- other than being aware.
- Mike Schenk replied that as long as Council is aware, that is enough. When there is lack of communication, problems occur. Peter Webster replied that yes there will be reporting back to council as an information item.

- The committee will select projects in order of their ability to address community needs and provide value to the community. It is unclear how many applications we will get at this point.
- All decisions are final and cannot be appealed.

Timelines

- On-line applications (available only on the Town's site) will be received by the CDC throughout the year. It can be filled out electronically.
- Anyone requiring Accessibility Accommodation to complete the application can contact the Town to make arrangements.
- Review of these applications will occur twice a year at the discretion of the CDC.
- Rolling applications will be accepted it is an open process with no deadlines. We expect to sit down and judge twice a year but it will depend on what is submitted.
- The committee is anxious to begin reviewing applications. It went live one month ago. TransCanada met with community groups on May 17 to advise of the process. About 20 community groups attended,

Other Business

- If anyone is receiving or hearing about complaints, please contact TransCanada and advise community members to record license plates if it is traffic related
- Fiber cable was installed on Highway 33 last spring – permanent fiber will also need to be installed at site and at OPG as well. Originally it would have been installed overhead on the existing line on the south side of the Loyalist Parkway until it reached the NGS permanent entrance. Bell had planned to then bore under the road, but instead has trenched on the north side of the road and will bury the cable from our temporary pedestal location to the permanent entrance pedestal – this is complete now.
- Mike Schenk commended TransCanada's staff member James Colburn for responding very well to the recent accident in front of the site.
- Kurt Hennige noted the importance of a pollinator program on site. The Stewardship Council's Butterfly Program has been successful and it would be good to implement on site. Peter Webster asked if more information could be sent to TransCanada for review.
- Ed Daniliunas noted that on Friday, July 1, Bath village will be shut down for a while for Canada Day festivities. Road closures will be in effect from Finkle Shores Park to Fast Freddie's, starting at 11:00 am to 2:00 pm. Church Street to Fast Freddie's will be closed too. All the events take place in the park and there will be a lot of additional cars and traffic. Chris Douglass noted that deliveries are not expected that day.
- Mike Schenk inquired when the sites vegetation would be planted as it is very dry right now and the trees would have to be watered a lot. Peter Webster replied that we hope to begin planting soon. Chris Douglass added that a contractor is currently being secured.

- Peter Webster highlighted the landscaping plan for the site. Berms will be installed with over 2,000 trees and 10,000 bushes plus some grasses. The idea is to create colour throughout the year.

Site Tour

- Members participated in a site tour. The site specific safety plan was reviewed in advance.